

North Hill Estates Civic Club

Minutes for Executive Board Planning Session/Meeting on January 10, 2017

The meeting was called to order at 7:00 by President, Mark Wells . The purpose of this meeting is to plan the agenda for the upcoming Board Meeting on January 11, 2017.

The first item to be addressed is the creation of an email that will be sent to residents and posted on the website that is a notice of the upcoming election in April. Teresa Ghinelli will create the document.

The next item is an update from the attorney. An invoice was received that addressed the empty home on Cypresswood which is bank owned. The attorney is still attempting to find who owns this property. The house on Casper that burned was declared arson. The owner is in the process of rebuilding. A letter was sent to the abandoned house on Challe Circle.

The next item is the the monthly treasurers report. Pam Kimbrough made a motion for the board to do a physical audit of books and monies in NHECC investments. As stated in the by-laws, we also need to get multiple signatures on checks, CDs, savings account, and any financial holdings pertaining to North Hill Estates Civic Club. Terri Ferguson seconds and the motion passes by vote.

The next item for the agenda is an invoice for colored ink cartridges which are used to send deed restriction violation letters. Terri Ferguson made a motion to reimburse R. Whittredge. Jill Wright seconded and the motion was approved by vote. There was a request that Bob Whittredge make a monthly read-only spreadsheet which will inform the board members of deed restriction violation letters that have been sent.

Jill Wright made a motion to adjourn the meeting and Terea Ghinelli seconded. The meeting was adjourned at 8:45.

The minutes are respectfully submitted by Teresa Ghinelli, Secretary.